

Bid Document

Bid Details	
Bid End Date/Time	16-08-2022 16:00:00
Bid Opening Date/Time	16-08-2022 16:30:00
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Education
Department Name	Department Of Higher Education
Organisation Name	University Of Delhi
Office Name	School Of Open Learning 5 Cavalry Lane Delhi -110007
Total Quantity	300
Item Category	Class Room Desking / Seating (Q3)
Minimum Average Annual Turnover of the bidder (For 3 Years)	3 Lakh (s)
OEM Average Turnover (Last 3 Years)	3 Lakh (s)
Years of Past Experience Required for same/similar service	3 Year (s)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	50 %
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
----------	----

ePBG Detail

Advisory Bank	State Bank of India
---------------	---------------------

ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	4

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

PRINCIPAL
School Of Open Learning 5 Cavalry Lane Delhi -110007, Department of Higher Education, University of Delhi,
Ministry of Education
(Prof. U.s.pandey)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	No
-------------------------	----

Details of the Competent Authority for MSE

Name of Competent Authority	PROF U.S. PANDEY
Designation of Competent Authority	PRINCIPAL
Office / Department / Division of Competent Authority	SCHOOL OF OPEN LEARNING UNIVERSITY OF DELLHI
CA Approval Number	SOL/GEN/2022-23/510
Competent Authority Approval Date	02-08-2022
Brief Description of the Approval Granted by Competent Authority	the Academic Session of SOL is going to start very soon and subsequently the Academic Counselling sessions of newly admitted students to be started end of August, 2022.

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

MII Purchase Preference

MII Purchase Preference	No
-------------------------	----

Details of the Competent Authority for MII

Name of Competent Authority	PROF. U.S. PANDEY
Designation of Competent Authority	PRINCIPAL
Office / Department / Division of Competent Authority	SCHOOL OF OPEN LEARNING UNIVERSITY OF DELHI
CA Approval Number	SOL/GEN/2022-23/510
Competent Authority Approval Date	02-08-2022
Brief Description of the Approval Granted by Competent Authority	the Academic Session of SOL is going to start very soon and subsequently the Academic Counselling sessions of newly admitted students to be started end of August, 2022.

Competent Authority Approval for not opting Make In India Preference : [View Document](#)

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Class Room Desking / Seating (300 pieces)

Brand Type	Registered Brand
------------	------------------

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
DESK / BENCH SPECIFICATIONS	Material of Desk Top +/- 2 mm (For shelf / storage +/- 4 mm)	18 mm thick prelaminated Particle Board
	Material of Support Structure or Side Panel	Mild Steel Square Section of outside side minimum 25 mm and wall thickness minimum 1.2 mm, 19mm thick Commercial Block Board BWP grade Conforming to IS 1659
	Height of Desk Top in mm (±5 mm)	750

Specification	Specification Name	Bid Requirement (Allowed Values)
	Width of Desk Top in mm (\pm 5 mm)	400, 450
GENERIC	TYPE OF DESKING	INTEGRATED DESK CUM SEATING WITH SHELF / STORAGE UNDER DESK
	Desking Configuration	TWO SEATER
	Length of Desking, Seating and Backrest (if provided) in mm (\pm10 mm)	1050
SEATING SPECIFICATION	Material of Seat and Backrest (if provided) (+/- 2 mm (For back rest +/- 4 mm)	18 mm thick prelaminated Particle Board
	Material of Support Structure	Mild Steel Square Section of outside side minimum 25 mm and wall thickness minimum 1.2 mm
	Material of Seat Cushion	WITHOUT CUSHION
	Width of Seating in mm (\pm10 mm)	300
	Height of Seat in mm (\pm10 mm)	460
	Width of backrest if provided in mm (\pm 5 mm)	200
	Back Support for Seating of Same material as Seating	Provided with Cushion
MISC	DESIGN AS PER DGS&D drawing No DQA/GE/RC-208/Schedule 19 (DRG 1,2,3,4,5,6,7,8,9,10)	Can be configured as per buyer's choice within offered technical details
	Colour of finish	gray, As per buyer's choice
	Desk top finishing	All sides Edge to be banded with PVC tape of 2 mm thick with help of hot melt glue, Two long sides shall have post form half round profile and other two sides edge banded with 2 mm thick PVC tape with the help of hot melt glue, Two long sides shall have post form half round profile and other two sides edge banded with 2 mm thick PVC tape with the help of hot melt glue
	Distance between Tabletop edge and Seat edge in mm (+/- 5 mm)	NA, 300
WARRANTY	Warranty period in number of years	1

Additional Specification Documents

Applicable Drawing Document	View
-----------------------------	----------------------

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Vinod Joshi	110007,School of Open Learning, University of Delhi	300	45

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of PRINCIPAL SCHOOL OF OPEN LEARNING UNIVERSITY OF DELHI payable at DELHI.

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

3. Scope of Supply

Scope of supply (Bid price to include all cost components) : Only supply of Goods

4. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of PRINCIPAL SCHOOL OF OPEN LEARNING UNIVERSITY OF DELHI payable at DELHI. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

5. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address WEST STUDY CENTRE, SCHOOL OF OPEN LEARNING University of Delhi, C-2, Lawrence Rd, Block C3, Keshav Puram, Tri Nagar, New Delhi, Delhi 110035.

6. Turnover

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

7. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

8. Generic

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---